

**Division of Palliative Care  
Department of Family Medicine  
McMaster University**

**The Elizabeth J. Latimer Prize in Palliative Care  
Terms of Reference**

**Description**

1. The Elizabeth J. Latimer Prize in Palliative Care is awarded in honour of Dr. Elizabeth J. Latimer, pioneer and internationally renowned Palliative Care physician and educator. The prize provides an opportunity to honour not only Dr. Latimer, but also other colleagues whose work continues to pave the way for growth and improvement of Palliative Care in our region.
2. The prize shall be known as The Elizabeth J. Latimer Prize in Palliative Care.
3. The prize shall be presented to recognize a palliative care clinician, teacher, researcher, or administrator who best represents the spirit of Dr. Latimer through a record of advancing palliative care in the McMaster catchment area. The selection committee seeks a candidate who has demonstrated:
  - a. a commitment to compassionate, comprehensive palliative care to patients and their families &
  - b. a commitment to interprofessional collaboration and support &
  - c. a spirit of pioneering, trail blazing, and innovation &
  - d. initiative and perseverance that has resulted in the advancement of palliative careAs well as **at least 2** of the following:
  - e. excellence in clinical care
  - f. excellence in teaching and the development of academic thought
  - g. outstanding leadership and support for colleagues
  - h. participation in policy or system development at the regional, provincial or national level
4. The prize shall take the form of a framed certificate.

**Terms**

1. The nominee must be a clinician, teacher, researcher, or administrator whose work continues to pave the way for growth and improvement of Palliative Care in our region (catchment area of McMaster University).
2. Documentation for the nomination will consist of:
  - a. a completed nomination form,
  - b. a detailed letter of nomination
  - c. two (2) letters of support (one of which is from an agency/employer different from the nominee's home agency/employer).
  - d. the nominee's curriculum vitae.

Nominations submitted electronically by email will be considered if the origin of the documentation can be verified. Handwritten submissions will not be accepted.

3. Self-nomination is ineligible.
4. Should a member of the Selection Committee be nominated, he/she must step down from the committee in order for the nomination to go forward.
5. Candidates for this award will not be considered posthumously. In the event that the nominee selected for the award dies after being selected, but before the award is presented, it shall be presented posthumously
6. The Division of Palliative Care shall be under no obligation to present the award annually
7. A nomination may be re-submitted in a subsequent year.
8. The Chair of the Selection Committee shall receive nominations by **September 15, 2023**. Nominations received after this date will not be considered.

Nominations should be sent to:

The Chair, Selection Committee,  
Elizabeth J. Latimer Prize in Palliative Care  
c/o Claren Akshinthala, Division of Palliative Care,  
Email: [akshint@mcmaster.ca](mailto:akshint@mcmaster.ca)

9. The Selection Committee, Elizabeth J. Latimer Prize in Palliative Care shall make a recommendation to the Executive Committee of the Division of Palliative Care for the award. The Executive Committee shall make the final decision.